



# Mt Cotton State School Enrolment Application

(for students living outside MCSS enrolment boundary)

Mt Cotton State School has an Enrolment Management Plan in place and recognises as it's prime obligation the provision of access to an appropriate educational service for students resident within this community as defined by it's local catchment area which is based on equidistance boundaries with other schools.

## PROSPECTIVE STUDENT'S DETAILS

First name:	Date of Birth:
Last name:	Year level <b>2025</b> :
Residential address:	Year level <b>2026</b> :
Current school (if applicable):	Australian citizen: <input type="checkbox"/> Yes <input type="checkbox"/> No

## MOTHER'S DETAILS

First name:	Contact phone numbers
Last name:	Home:
Residential address:	Work:
Email:	Mobile:

## FATHER'S DETAILS

First name:	Contact phone numbers
Last name:	Home
Residential address:	Work
Email:	Mobile

## ENROLMENT CRITERIA

Students who reside outside the school's local catchment boundary who apply for enrolment at the school will be put on a waiting list in order of receipt of application. Where there is spare capacity, students will be put on a waiting list in order of receipt of application. Where there is spare capacity, students will be enrolled from the waiting list based on the following criteria and order of priority (please tick relevant box):

- Children and young people who are subject to child protection orders that grant guardianship or custody to the Chief Executive Officer of the Department of Communities, Child Safety & Disability Services (Child Safety Services).
- Siblings of current students at the school
- Students whose parent or legal guardian is employed by the school
- Students who live outside the catchment area and are verified with a disability can enrol in the school to attend the specialised disability program if it is the closest program to their home and meets their individualised needs
- Students who have been excluded from another school, dependent upon the conditions related to the exclusion, subject to agreement of the Regional Director.
- Any remaining students residing outside the catchment area.

Please refer to the website for further information on our Enrolment Management Plan: [www.mtcottonss.eq.edu.au](http://www.mtcottonss.eq.edu.au). Please attach a statement supporting the enrolment application (optional).

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

OFFICE USE ONLY: APPLICATION RECEIVED VIA:  HAND DELIVERY  POST  EMAIL  FAX

APPLICATION RECEIVED AT OFFICE - DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_ TIME: \_\_\_\_ # \_\_\_\_

NAME OF OFFICER: \_\_\_\_\_

Principal's decision: Yes/No

LETTER OF Acknowledgement/Acceptance/Decline SENT: (DATE) \_\_\_\_\_

Enrolment Interview Date: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

