

# Application for P&C Membership for 2015 Mt Cotton State School P&C Association

Please complete and return to the P&C Secretary

Name: .....

Address:.....  
.....

Phone:..... Mobile:.....

Email:.....

**Membership: New / Renewal** (please circle one)

**I am a parent / caregiver / community member (over 18 years of age) at the school**

(please circle one)

I agree to be bound by the constitution of the P&C and by all valid resolutions passed by the Association. I agree to work within the boundaries of the Education (General Provisions) Act 2006. I agree to be bound by Education Queensland's Code of Conduct which includes the following:

- Personal Privacy – information obtained as a P&C representative MUST be considered confidential and treated accordingly
- Courtesy, respect, dignity and fairness will be observed at all times
- Discrimination against any person will not be tolerated (refer Anti-Discrimination Act 1991)

I would like to receive MCSS P&C emails, updates, notices, etc via the above email address. (please circle)

YES

NO

Signature: .....

Date: .....

P&C Secretary Use

Date received: ...../...../..... Date accepted: ...../...../.....

Secretary's signature: ..... Entered in P&C Register:

# MOUNT COTTON STATE SCHOOL P&C ASSOCIATION

## Code of Conduct for Meetings

For all Volunteers including Parents and Citizens Association members, Committee members and Parent Representatives.

This Code of Conduct has been adopted to aid all members of our school community to work as a well-ordered group that promotes interest and facilitates development to further improve Mount Cotton State School.

A harmonious working environment is essential to the effective conduct of our school's volunteer contribution and job satisfaction. To this end, we have agreed to the following:

- Personal privacy is of paramount concern to all. Information gathered or obtained as a result of our roles as volunteers in our school community is to be **ONLY** passed onto the relevant school authority **WITH** the permission of the person disclosing the information.
- Courtesy and respect is to be observed by all.
- Discussion is healthy; personal attacks are destructive and to be avoided.
- **CONSTRUCTIVE** criticism is always welcomed.
- **DISCRIMINATION** on racial, ethnic, or religious grounds is **FORBIDDEN**, as is any form of sexual discrimination and/or harassment
- We will endeavour to start meetings on time and limit discussion to the matters at hand for purposes of efficiency and effectiveness

*We do have separate functions but we all strive to work as a team.*

I have read, understand, and will abide by the above code of conduct.

Signed \_\_\_\_\_

Name (please print) \_\_\_\_\_

Date \_\_\_\_\_